

# **Agenda for the NEBA Annual Meeting**

**to be held Sunday, December 15, 2019 at**

**Apple Valley Bowl in Plantsville, CT**

~ ALL MEMBERS IN GOOD STANDING MAY VOTE AND ARE ENCOURAGED TO ATTEND ~

1. Reports of Tournament Director, Officers and Executive Committee
2. Reports of Technology Directors and Update on Social Media Committee
3. Board Members at Large Appointment for 2020
4. Sponsors for 2020
5. Survey results
6. Proposed Bylaw Changes
  - a. Change Secretary-Treasurer from an elected to appointed position.
  - b. Change Secretary-Treasurer to Manager with changes in duties and updated Bylaws as detailed in Proposal Attachment A and B.
  - c. Meetings – Add “Meetings will be run using Roberts Rules of Order”
  - d. Meeting Quorum – A majority of the current Board of Directors shall constitute a quorum. Past Presidents are not considered current board members unless appointed. (Current: any number). “No vote on any issue shall pass unless a quorum of current board members are present at the meeting except at the annual meeting.”
  - e. Meeting Quorum - At the end of “A majority vote of a quorum of the Board shall be required to pass any issue” Add “except monetary issues. Monetary issues require a quorum of 2/3 of the Board present and 2/3 approval to pass.”
6. Discuss Proposed Tournament Rules Changes
  - a. Allow headphones and earbuds to be worn during bowling (Current rule: not allowed)
  - b. Change the rule for doubles from champions can bowl with a champion who has not won a title in the last five years (Current rule: 10 years)
  - c. Add qualifiers for less than 28 entries based upon the current cash ratio so charge of qualifiers is complete. 19-27 = 6 qualifiers. 18 or less = 4 qualifiers (Currently 28+ entries in rule book).
  - d. When a person wins another title in the same season, he/she receives the \$100 Tournament of Champions entry money.
  - e. Modify Senior / Super Senior / Women's Cuts' Definition (Order of Operations, Supers become subset of Seniors) (Proposal C)
  - f. Eliminate Senior / Super Senior / Women's Cuts guarantee to match play and replace with cash spots (Proposal D)
  - g. Cash Spot for bowler(s) bumped from at large (Proposal F)
  - h. Senior / Super Senior / Women's Cuts to Match play only get 5 Bowler of the Year Points (Proposal E)
  - i. Senior / Super Senior / Women's Cut isn't present for roll-call, go to first alternate in said cut, if alternate isn't available, then go down the At Large list. (Current Rule: Alternate goes to At-Large)
7. Hall of Fame – Modify points to 6 points for Masters with a minimum of 100 entries (Current rule is 3 points)
8. Committees
  - a. Special tournaments
  - b. Schedule
  - c. Promotion
  - d. Sponsors
  - e. Evaluations
  - f. Survey
  - g. Membership Benefits
  - h. Hall of Fame
  - i. Sponsor Awards
  - j. Hall of Fame and Champions Banquet
  - k. Side Cut Committee
9. New business
  - a. Eliminate the senior, super senior and women's cut in the Tournament of Champions
  - b. Eliminate the high game of money for senior/women.

PROPOSAL ATTACHMENT A:  
BYLAW CHANGE:

This will change the following in the bylaws:

- Organization
  - Remove (d) Secretary/Treasurer (elected)
  - Add (d) NEBA Manager (appointed)
  - Replace Secretary/Treasurer and replace with NEBA Manager in Executive Board definition
  - Add the following paragraph before **Tournament Director**
    - The Board shall appoint a qualified individual to perform the duties of NEBA Manager. The NEBA Manager shall remain in that position as long as the performance of duties meets the approval of the Board. If, in the judgment of the Board, the NEBA Manager has failed to uphold the responsibilities of the position, the Board may vote for dismissal. A majority vote of a quorum of the Board shall be necessary for dismissal. In the absence of the NEBA Manager at a tournament site, the Board members present shall appoint an acting NEBA Manager for that tournament.
- Salaries
  - Remove (a) Secretary/Treasurer
  - Add (d) NEBA Manager
- Duties
  - Replace Secretary/Treasurer with NEBA Manager in Duties of First Vice President section C
  - Replace Duties of Secretary/Treasurer Section
  - Add Duties of NEBA Manager (from attached documentation)
- Board of Directors Code of Conduct
  - Replace “The Secretary shall archive...” with “The NEBA Manager shall archive...”
- Membership Application
  - Remove ...membership fee to the NEBA Secretary Treasurer.
  - Add ...membership fee to the NEBA Manager.
- Annual Meeting
  - Replace “submitted in writing to the Secretary/Treasurer...” with “submitted in writing to the NEBA Manager...”
- Election of Board Members
  - Remove Secretary/Treasurer
  - Replace “...submitted to the Secretary/Treasurer...” with “...submitted to the NEBA Manager...”
- Squad Reservation
  - Replace “...notice to the Tournament Director or the Secretary/Treasurer...” with “...notice to the Tournament Director or the NEBA Manager...”
- Center Fee
  - Replace “The treasurer has the right to waive...” with “The NEBA Manager has the right to waive...”
- Salaries
  - Replace “The Secretary/Treasurer receives \$4.40 per entry.” with “The NEBA Manager received \$4.40 per entry.”
- 2019 NEBA Officers
  - Replace “Secretary-Treasurer” with “NEBA Manager”

Duties of Secretary/Treasurer (EXISTING DEFINITION):

The duties of the Secretary/Treasurer are the following:

a. To serve and protect interests of all members of NEBA.

b. Administrative:

1. To keep the minutes of all meetings held by NEBA.

2. To issue the call for such meetings at the direction of the President.

3. To perform the duties of statistician to include records of all scores, participant averages, and Bowler of the Year and Rookie of the Year point totals.

4. To publish a monthly newsletter, that shall include the results, prize list, and income and disbursements for the previous tournament. It shall also include a listing for the next scheduled tournament, and as appropriate, minutes of the previous month's Board meeting, and the agenda and voting items for the next scheduled Board meeting.

5. To inform the Board of any requests for access to the NEBA mailing list. Approval of the Board shall be required for any such access. The Board shall also determine what fee is to be charged for such access.

c. Financial:

1. To coordinate tournament prize funds with the Tournament Director.

2. To keep the financial statements of NEBA and collect all money belonging to or due NEBA, and to deposit them into a checking account in the name of the New England Bowlers Association. This account shall have four signatures, those of the President, Secretary/Treasurer, First Vice President, and Tournament Director, any two of which are required for any withdrawal.

3. To cosign, with the President, First Vice President, or Tournament Director, all checks drawn on the funds of NEBA.

4. To report, in writing, the state of the finances of NEBA when required to do so by the Board, and to provide the President with a quarterly statement for verification.

5. To present a written report each December showing the financial status of NEBA for the year and to publish the report in the December NEBA Newsletter. The Secretary/Treasurer may appoint assistants who meet the approval of the Board. In the absence of the Secretary/Treasurer at a tournament site, the Board members present shall approve an acting Secretary/Treasurer for that tournament.

The duties of the NEBA Manager are the following:

a. To serve and protect interests of all members of NEBA.

b. Administrative:

1. To keep the minutes of all meetings held by NEBA, *to write up and send the minutes out for approval within two days of the meeting, and to gather feedback, post, and email the minutes to the general membership within one week of the meeting.*

2. To issue the call for such meetings at the direction of the President. *To collect topics and publish the agenda for the meetings.*

3. To perform the duties of statistician which includes records of all scores, participant averages, *and all keep up to date all statistical categories for which there are year-end prizes. These statistics shall be updated within one week after each completed tournament and forwarded to the NEBA webmaster.*

4. To publish on the NEBA website and by email a *tournament recap no later than 24 hours after each tournament* completes that shall include the results, prize list, and income and disbursements for the previous tournament. If two tournaments are held on the same weekend, they may be combined into one recap. It shall also include a listing for the next scheduled tournament, and as appropriate, minutes of the previous month's Board meeting, and the agenda and voting items for the next scheduled Board meeting.

5. To inform the Board of any requests for access to the NEBA mailing list. Approval of the Board shall be required for any such access. The Board shall also determine what fee is to be charged for such access.

6. *To facilitate email mailings for surveys, promotions, or other purposes in a timely manner.*

c. Financial:

1. To coordinate tournament prize lists with the Tournament Director and the tournament committee for special tournaments.

2. To keep the financial statements of NEBA and collect all money belonging to or due NEBA, and to deposit them into a checking account in the name of the New England Bowlers Association. This account shall have four signatures, those of the President, *NEBA Manager*, First Vice President, and Tournament Director, any two of which are required for any withdrawal. All funds collected onsite at a tournament shall be deposited on the next business day.

3. To cosign, with the President, First Vice President, or Tournament Director, all checks drawn on the funds of NEBA.

4. To report, in writing, the state of the finances of NEBA when required to do so by the Board, and to provide the President with a monthly statement for verification. Such statements shall be made available to the BOD at least one week before any upcoming BOD meetings.

5. To present a written report each December showing the financial status of NEBA for the year and to publish the report as part of the annual meeting minutes.

6. The *NEBA Manager* may appoint assistants who meet the approval of the Board. In the absence of the *NEBA Manager* at a tournament site, the Board members present shall approve an acting *NEBA Manager* for that tournament.

7. *To issue 1099s and other required tax documents as needed.*

8. *To generate invoices for sponsors as needed upon direction from the sponsorship committee.* All funds collected from sponsors shall be deposited within two business days of receipt.

### **PROPOSAL ATTACHMENT C**

#### **TOURNAMENT RULE CHANGE**

- One in six senior (age 50 and over) participants across all squads will qualify for the match play finals with a minimum of one (1) in singles tournaments.
  - Of the seniors, one in six super seniors (age 60 and over) will qualify for the match play finals with no guaranteed minimum.
  - E.g. 11 seniors (aged 50-59) and 13 super seniors (aged 60+), for a total of 24 bowled across all squads. Four (4) seniors (aged 50+) will qualify for the match play finals, of which a minimum of two (2) will be super seniors (aged 60+)
- One in six women participants across all squads will qualify for the match play finals. If there are not six women entries, the bowlers will be moved into the regular division.
  - If a woman is also a super/senior, said bowler will be considered a woman first. If there are 6+ total women entries, said bowler will be grouped with the other women. If there are 5 or less total women entries, said bowler will be group with the seniors.
- One \$50 cash spot will be paid to the woman or senior participant with the highest qualifying score that did not qualify for the match play finals.

### **PROPOSAL ATTACHMENT D**

#### **TOURNAMENT RULE CHANGE**

This would replace the senior/super senior/ women cut section in the tournament rules.

- One in six senior (aged 50+) participants across all squads will cash in a singles tournament
  - Of the seniors, one in six super seniors (aged 60+) will cash.
- If there aren't a minimum of six seniors, there will be no guarantee for cashing
- Any/all seniors guaranteed to cash to not make the match play finals:
  - Will receive a cash payout
    - ▢ \$120 (standard tournament)
    - ▢ \$80 (low entry tournament)
  - Will receive (Super) Senior of the Year Points (5) in addition to their normal Bowler of the Year Points (5) for entering the tournament.
- One in six women participants across all squads will cash.
- If there aren't a minimum of six women, there will be no guarantee for cashing
- Any/all women guaranteed to cash to not make the match play finals:
  - Will receive a cash payout
    - ▢ \$120 (standard tournament)
    - ▢ \$80 (low entry tournament)
  - Will receive Women of the Year Points (5) in addition to their normal Bowler of the Year Points (5) for entering the tournament.
- If a woman is also a super/senior, said bowler will be considered a woman first. If there are 6+ total women entries, said bowler will be grouped with the other women. If there are 5 or less total women entries, said bowler will be grouped with the seniors.

### **PROPOSAL ATTACHMENT E**

#### **TOURNAMENT RULE CHANGE**

If a senior, super senior or woman advances to match play via the senior, super senior or women's cut instead of the squad or at-large cut, they will receive 5 points instead of position points in the standings toward bowler of the year. Position points will be given for the appropriate side cut of the year (wording) in which they made match play (eg a woman makes it via the women's cut and wins, she gets 72 points for Women of the Year and only 5 points for BoY.

### **PROPOSAL ATTACHMENT F**

#### **TOURNAMENT RULE CHANGE**

For every senior, super senior and woman who advances to match play via the senior, super senior or women's cut, a cash spot will be added. The cash spot will be \$120 for a standard tournament and \$80 for a low entry fee tournament.